



Kids' Harbor Board of Directors Meeting Minutes, February 27, 2018

Call to Order at 5:10 by President Julia Hammond

Members present: Executive Director Cara Gerdiman, Jerry Hawkins, Julia Hammond, Danna Salsman, Tammy Darnall, Tim Thompson, Carrie Judas, Mariah Swinker, and Stacey Mosher

\*Previous Meeting minutes, move to accept by Danna, second by Mariah, unanimous approval

\*Treasurer's Report - Jerry: several questions on items, nothing additional to report. Move to approve by Danna, second by Carrie, unanimous approval

\*Presentation of official name of Teen Harbor for homeless/ endangered youth project: move to accept by Julia, second by Carrie, unanimous approval

\*Executive Director's report:

-Reimbursements are up-to-date

-NCA offered an opportunity to apply for an extension to the military expansion, Cara is completing the application

-The preliminary 990 and audit were approved by email vote due to time constraints, there was no additional discussion.

-Within the VOCA grant there are several positions Cara is planning on filling/ creating:

1. KH2 needs a 1/2 interviewer and 1/2 advocate (Marcia leaving 5/30)
2. KH1 needs a full-time advocate (over 80 referrals already this year, which is much higher than past years, advocates can't keep up with families)
3. KH needs a full-time program manager (position currently empty-would be back-up interviewer and back-up advocate)
4. KH1 needs a full-time counselor (John leaving 2 wks)

-Motion to approve positions made by Julie, second by Danna, unanimous approval

-KH is coordinating the Shootout Treasure Hunt again this year with major changes: only 220 bronze prizes with a value of \$20, and 20 silver prizes with a value of \$100, and the 10 gold prizes with one actual key to an ATV. The board offered to personally fund one of the silver prizes. The IDIOTS club is planning on helping with the T-Hunt again. There will also be a Family Fun Run sponsored by Big Thunder and the Super Cat Auction with proceeds to KH. We need representation at the Shootout Social on March 13th at the Fish out of Water. Proceeds from the social are divided among the represented agencies.

-The Parenting classes are going very well. Amber is coordinating them in Miller County and has full vested participation from students. Looking for a way to continue and maintain those relationships built during the class. There is a waiting list for the next class, which starts in March.

- Website redesign is going well, should be up soon
- April (Child Abuse Prevention Month) planning is underway - flyers are out for pinwheels and t-shirts, orders are already in for both.
- BBQ Bash is planned for RedHead, tickets are out, Julia has sold a lot of tickets!
- Open house went really well, a lot of first-time visitors
- Community Foundation at the Lake has awarded us a \$1000 award-need board representation at the dinner on March 28th to accept.

What's Next:

The following are the requests I plan to make for the next VOCA grant cycle:

One additional counselor per office

With adding therapists, we are out of office space and are looking into possibly renting office space next door.

Intake/Volunteer Coordinator job possibly reworked or split this position

Laserfiche, ongoing renewal and expenses

VidaNyx system for interviewing, a much more secure system

Retirement Match – possibly matching the 401K contributions of employees

Community Outreach Coordinators

Explore the cost and details of an office vehicle or two.

The newly formed working relationship with EA has been good so far. One change made is to go from a Bimonthly pay scale to biweekly.

Employee Appreciation Day is this Friday and Cara will order in lunch for the staff.

All upcoming events were discussed. (a potential change for KHK Dinner to Sept 14<sup>th</sup>)

Meeting was adjourned at 6:30pm

Respectfully submitted by Stacey Mosher