

Kids' Harbor Board of Directors Meeting Minutes, December 9, 2019

Call to Order at 12:05pm

Members present – Executive Director Cara Gerdiman, Julia Hammond, Jerry Hawken, Carrie Judas, Mariah Swinker, Tammy Darnell, Tim Thompson

Reading and approval of minutes – Motion to accept as written made by Miriah, second by Tammy, all approved.

Treasurers' Report – No report

Old Business -

Employee Handbook – The process is still moving forward on the employee handbook. Tammy has made progress on the evaluation.

New Business-

VOCA- funds did not come in as anticipated, actually a 9% cut. DSS funded new programs at the apparent expense of existing programs. Mo Kids First did not receive any funds. They are part of a group requesting explanations and requesting funds be restored. Several agencies around the state forced to make staff cuts. KH will need to adjust the budget, cutting training and equipment to the bare necessities in order to maintain salaries and benefits.

Stand by Time – in progress

SSVF – Part of our VOCA request was equipment to implement a program that would roll old interview recordings into a new program. There have been functionality issues in centers who have implemented the new program. The program wasn't funded, so KH will submit a budget request to change to refurbishing the family rooms.

Executive Director's Report –

Audit – In the process of submitting requested documents that were sent to the funding entities but not to the auditors.

Kids' Helping Kids dinner – report being finalized

Appeal letters – being distributed

Staffing – fully staffed

Shootout – earned \$11,690 (\$5,600 from Treasure Hunt) will wait and decide about next year's involvement after meeting with event organizers

Christmas Party – December 20 from 12-2p – please RSVP, KH will purchase main course (around \$100)

Christmas Break – after discussion, Stacey 1st/Jerry 2nd, unanimously voted to close KH December 26 and 27 as paid holidays

Jerry resignation from the board – Julie 1st/ Tammy 2nd, unanimously voted to accept. We are looking for more members.

Accreditation – pending, appreciate board's support

Strategic Planning – planning meetings Jan-March, Julia 1st/ Tim 2nd – to approve JML quote

Marketing Training – Cara will reach out ot LCTC about assisting with social media – employees asked about who can help, brainstorm ideas for volunteers

April – prepping for pinwheels and t-shirts

Motion to close meeting by Julia 1st/ Carrie 2nd – adjourned at 1:30 pm