

Kids' Harbor Board of Directors Meeting Minutes, May 27, 2020

Members present – Call to Order at 5:02pm, Executive Director Cara Gerdiman, Julia Hammond, Danna Bryant, Julie Dill, Carrie Judas, Mariah Swinker, Tim Thompson, Dave Shipp, Jessica Bartholomew, Shaun Hill, Yvonda Swartz, Tammy Darnell

Reading and approval of minutes – Motion to accept as written made by Julia, second by Shaun, all approved.

Treasurers' Report – Danna presented the report. Motion to accept made by Julia, second by Julie, all approved.

Old Business -

Employee Handbook – Still Pending

Strategic Planning – We will discuss in a separate meeting TBA

Bylaws – We will discuss in a separate meeting TBA

President's Report – Julia noted current community support for KH. HyVee has donation boxes set up at their cash registers. Lake of the Ozarks Golf Trail is promoting the support of KH in a golf giveaway they are doing.

New Business – none

Executive Director's Report – Cara presented the numbers from both KH1 and KH2.

Stand by Time – Still pending

PPP Loan – At the time of this meeting we are nearing the end of the loan forgiveness period. It was discussed what to do with the remaining funds from the PPP loan. After a discussion, a motion was made by Yvonda, to use the remaining funds as a onetime bonus for all employees. Second was made by Julia, all approved.

Annual Sponsorship Ask – Cara is working on this information and will present more at the July meeting.

COVID 19 Impacts Recap – Cara listed and we discussed the many areas that KH has been impacted by the COVID 19 shutdown.

Exams, Tshirt sales, Pinwheel sales, Parent Education funds are all showing a loss in reimbursement or revenue. The BBQ Bash and the Golf Tournament are currently not rescheduled.

We have had some increases in expenses due to staff working from home, but also some reduction in expenses. These are about even.

VOCA Updates – VOCA provided a contract amendment waiving all match funding for this grant cycle. Cara is looking to reallocate the funding within the NAP grant. VOCA also provided a 2% budget adjustment for COVID 19 related assistance. Cara is requesting the money left on the VOCA grant from this period to be moved to period two and three to allow our needs to be met moving forward.

NCA Track – The state network is transitioning from the CareLink database to NCATrack. All CAC's are participating.

Newsletter – this is on hold for a future date.

Cara discussed an app called Boardable that would allow our board to share information and paperwork. She is going to look into a possible 90 trial.

Carrie Judas expressed concern about the planning of Kids Helping Kids Dinner for September. The committee will meet to discuss options and other possible ways to still have this fundraiser, if needed.

Accomplishments

Camdenton Schools have requested KH provide both the Stewards of Children and Child Safety Matters curriculum. Tara was also selected to pilot an online platform for Stewards of Children, one of only 40 facilitators across the country.

MOCAC funding has increased for fy2020

VidaNyx Digital Video Management Systems is a military grade encryption storage system. KH was awarded a grant to migrate our interview storage to this cloud based system.

Kids Harbor was awarded two grants, one from MOCTN and the other from Iroquois Federal Foundation.

Accreditation paperwork has been submitted and the site visit is October 16, 2020.

Upcoming Events – listed and discussed. Next meeting April 22nd, 5:00pm

Meeting adjourned at 6:32pm, Julie made the motion, Dave seconded, all approved.