

Kids' Harbor- Board Meeting Minutes May 24, 2021 at 17:15

Call to order: 17:20

Present members include Tim Thompson, Julia Hammond, Julie Dill, Danna Bryant, Cara Gerdiman, David Shipp, and Mariah Swinker (recorder).

Minutes: Previous meeting minutes reviewed. Motion to approve minutes by Julie, second by Julia, all approved.

Treasurer's Report: Information presented by Danna and discussed by board. Motion to approve by Julie, second by Julia, all approved.

New Business:

- ED Report
 - Cara provides an update to the board on funding sources including VOCA, NAP, and MOCAC. KH received notification that PPP loan was forgiven. KH currently participating in the annual VOCA grant auditing process.
 - HVAC systems were replaced by Royal Heating and Cooling. The owners worked well with KH Staff.
 - Lake TV chose KH to feature as the non-profit of the month in June. Interviews with staff members were completed.
 - Cara reports that she is in the midst of reviewing job descriptions and completing annual evaluations.
 - Board discusses recent fundraising efforts including the upcoming lake race, and the recently completed BBQ.
 - Cara provides a personnel update.
- Review COVID Policy
 - Board reviews current COVID procedures. All in favor of waiving the temperature screening. However, building visitors will still be prompted to answer COVID indicator questions at time of scheduling and on day of arrival (prior to entering the building). Mask policy for employees and visitors shall remain the same at this time.
- Internal Committee Report
 - Danna proposed board member onboarding process changes on behalf of the committee. All in favor of adopting proposed forms.
- External Committee Report
 - The Lake Race is approaching. External committee is looking for volunteers to assist the week leading up to the event. The board discusses other pending and potential fundraising opportunities.

Upcoming Events:

- Lake Race June 3-5, 2021
- KH hosts St. Robert Chamber Luncheon June 9, 2021

- Sudsy Supper September 10, 2021
- KHK Dinner September 18, 2021

Meeting Adjourned at 18:36. Motion to adjourn Mariah, second by Julie.

Next Meeting: June 23, 2021 at 5:15