

## **Kids' Harbor- Board Meeting December 15, 2021**

Call to order: 17:50

Present members include Tim Thompson, Danna Bryant, Cara Gerdiman, David Shipp, Danae Cooper, Jessica Bartholomew, Lagina Fitzpatrick, and Mariah Swinker.

### **Minutes:**

Previous meeting minutes reviewed. Motion to approve minutes by Danna, second by Danae, all approved.

### **Treasurer's Report:**

Danna presented the treasurer's report. Dave made motion to approve, second by Lagina, approved by all.

### **Old Business:**

New for You: The program is live and the first referral was obtained. Working through the process, are planning to revise referral process.

Grant Writer- Zach Woolsey is a grant writer that KH has been communicating with. He states that his goal when consulting is to raise three times his salary in a combination of new and existing grant sources. Mariah will follow up with a second potential grant writer contact.

VOCA: The allotted extension expires on December 31<sup>st</sup>. There have been no updates released. Cara states that she is anticipating new information any day.

NAP grant: KH NAP grant is offering 70% tax credit for business income. NAP grants are remaining and will be available through 2022.

### **New Business:**

Stewards for children: Event scheduled on 12/16 has been cancelled due to lack of participation. Will attempt to reschedule the event in spring 2022.

Staff Christmas Party: Board of Directors will provide appetizers.

Audit Report: Evers and Company will be sending the audit report for KH Board review by the end of the year.

Marketing/Social Media: Cara has been collecting bids to outsource this. More information to come.

Phone Systems: Cara is collecting bids to replace phone system. Current technology is outdated and no new lines are available for new growth.

Internal Committee:

- Community Advisory Council guidelines for the Kids' Harbor, Inc. St. Robert location proposed by Danna. Board members asked to review and provide feedback via slack.

External Committee:

- January 5<sup>th</sup> at 4 PM will meet at KH to discuss BBQ Bash Planning.

Motion to adjourn at 6:31, by Danna, second by Mariah, approved by all.

**Upcoming Events:**

- Lake Race Check Presentation: December 16<sup>th</sup> at 11AM
- Staff Christmas Party: December 22<sup>nd</sup> at 3PM
- Christmas Cruise: December 22<sup>nd</sup>
- Coffee and Tours – January 13 8-9 in St. Robert and February 3<sup>rd</sup> 8-9.

**Next Meeting:** January 26<sup>th</sup> at 5:15PM