

## **Kids' Harbor- Board Meeting January 26, 2022**

Call to order: 17:18

Present members include Tim Thompson, Danna Bryant, Cara Gerdiman, David Shipp, Danae Cooper, Shaun Hill, Lagina Fitzpatrick, and Mariah Swinker (recorder).

### **Minutes:**

Previous meeting minutes reviewed. Motion to approve minutes by Danna, second by David, all approved.

### **Treasurer's Report:**

Danna presented the treasurer's report. Mariah made motion to approve, second by Shaun, approved by all.

### **Old Business:**

Grant Writer- Zach Woolsey is a grant writer that KH has been communicating with. He states that his goal when consulting is to raise three times his salary in a combination of new and existing grant sources. Mariah was unsuccessful in obtaining quote from second grant writer. David made a motion to approve a one year proposed contract with Zach Woolsey, second by Danna, approved by all.

Phone System: Cara is exploring a phone system that will improve interoffice communication. Additionally, it will help staff working remotely due to COVID-19 to be more efficient. The system will be covered by COVID-19 Grant Funds. Board expresses support.

Marketing/Graphic Design: Discussed by board. Cara will utilize outside graphic design firms for event and marketing materials for 2022 to assess utilization rate.

2021 Audit Report and 990: Presented by Cara. Motion by Danna to approve, second by Danae, approved by all.

### **New Business:**

VOCA Grant: 90-day extension granted.

Bylaws Update: Board discussed amending bylaws to include option for electronic voting. Board is supportive. Internal committee will draft a proposed policy and bring it to the next meeting.

Internal Committee:

- Community Advisory Council guidelines for the Kids' Harbor, Inc. St. Robert presented. Lagina made motion to approve, second by David, approved by all.

External Committee:

- Shaun reports that the committee is working on the BBQ bash which will take place on 4/30/22. Working on reinventing the event. Band and marketing are planned and the committee is working to outline time frames. Next meeting is Feb 4<sup>th</sup> at 11:30 at Red Head Yacht Club.

**Closed Session:**

At 18:15, Danna makes a motion to enter closed session, second by Danae, approved by all.

RSMo. Section 610.021(3) Hiring, Firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded.

End Closed Session: At 18:54, Danna makes a motion to come out of closed session, second by Danae, approved by all.

Motion to adjourn at 18:57, by Danna, second by Shaun, approved by all.

**Upcoming Events:**

- BBQ Bash: April 30<sup>th</sup>

**Next Meeting:** February 23rd at 5:15PM