



**Kids' Harbor, Inc.
Board Meeting Minutes
9/28/2022, 5:15pm, Kids' Harbor Classroom**

1. Call to order: President, Dave Shipp, called meeting to order.

2. Attendance

Board Members Present: Dave Shipp, Lagina Fitzpatrick, Danna Bryant, Mariah Swinker, Shawna Phillips, Danae Cooper, Sherrie Williams

Board Members on Phone: Julia Hammond for part of the meeting

Board Members Absent: Tim Thompson, Shaun Hill, Jessica Bartholomew, Laura Nelson

Staff and Visitors: Cara Gerdiman, Roxanne Giordano, Jennifer Darnell

A quorum was/was not achieved: A quorum was achieved

3. Missions Moments: Roxanne Giordano, Child and Family Advocate: Met a family about 6 years ago while working for CD. Mom was former foster child. Family had sexual abuse allegations, hygiene and concerns regarding living conditions. The AP was sentenced to 10 years for sexual abuse of his daughter. The mom who was not outspoken, read half of her victim impact statement and learned to set boundaries, is a single mom, working and doing great. The kiddo and mother are attending counseling.

4. Review/ Approve prior meeting minutes: motion to review and approve prior meeting minutes by Danna, second by Lagina, all in favor

5. Single Audit requirements/Need – Bobbie Murray (Evers & Co): KH received over \$750,000 in one year from Federal agencies, due to this we are required to have a more in depth and intense single audit. Financial statement and an additional layer of audit testing, peer reviews and compliance.

Danna made a motion, Lagina second, all in favor to proceed with the audit.

6. Old Business:

a. Security System & Water Softener Quotes:

Opened and reviewed all water softener quotes, Dave abstains: Danna makes motion to accept Lindyspring bid, Danae second all in favor

Review of Security system bids for OB office: Danna made a motion to accept Fort Knox security bid, Lagina 2nd, all in favor – no opposed. We will proceed with security in the St Robert office once Osage Beach is complete, no objections by board members to move forward with Fort Knox on the new system.

Landscaping bids: reviewed the bids, tabled and requested to get creative with volunteer efforts to clean up the yard and try to find funding sources.

b. NAP tax credits: Neighborhood Assistance Program 70% tax credit. We have spent about \$100,000 more than we have raised. Changes in the tax laws have made it difficult to get rid of tax credits. We have asked Julia Hammond to help and are sending blasts through the chambers. Send infographic to Danae to send to realtors to blast out.

7. Treasurer's report: update provided by Cara. Motion by Danna to approve, Mariah 2nd all in favor – no opposed.

9. New Business:

a. Executive Director Report: update provided by Cara. We got the 2nd space in 2012, we have been paying \$1300 for that space. We have a new lease to sign with a 2-year lease with the option to extend for 3 years to meet the requirements from the Children's Trust Fund grant that will pay for renovations if we are approved. Kathy, the landlord, offered another section of the building for 6 months free at \$600 month. Put on November's agenda to review if we got the grant; and to pursue the additional building option.

b. Internal/External Committees: No updates on internal committee. External committee met to recap BBQ Bash and discussed moving it to Regalia around the pool. We do want to discuss this with Chelsea and Elmo before making that move. We have discussed using the I-Berry's again and having the event the last Saturday of April as well as adding 1 or 2 side competition (mac and cheese, baked beans).

c. New Board Members: Formal vote on Sherrie Williams, Danna made motion, Mariah 2nd all in favor. Danna made motion to bring Julia Hammond back, Danae 2nd all in favor. Motion to vote Julia as secretary, Danae 2nd, Mariah 3rd all in favor.

Need updated board member list and signature cards

Outgoing board members: Danna (7 years) and Mariah (6 years) both were given a gift

10. For Your Calendars:

a. Scheduling next meeting. 4th Wednesday every other month. Next meeting, **November 16th @ 5:15pm**. Will set 2023 meeting dates.

Jennifer call members the Monday prior to a board meeting to make sure we have a quorum.

David Campinini with G & A for health insurance renewals – the executive committee must meet in October to discuss insurance renewal options with open enrollment in late November early December.

11. Adjournment: motion to adjourn by Danna, 2nd by Danae.

Tentative 2023 Meeting Dates:

Jan 25th

March 22nd

May 24th

July 26th

September 27th

November 15th