



Wednesday; September 27, 2023 at 5:15 pm  
Kids' Harbor, 5717 Chapel Drive, Osage Beach, MO 65065

## **Draft Board Meeting Minutes**

*Our mission at Kids' Harbor, Inc., is to provide coordinated response, healing, and prevention of child abuse.*

**1. Call to order:** by Vice President, Tim Thompson, called meeting to order.

**2. Approval of Agenda:** Vice President requests to add board resolution to amend current board agenda as item d in old business. Motion carried by Julie Hammond, 2<sup>nd</sup> by Shaun Hill – all in favor – no opposed.

**3. Introductions / Attendance:**

*Board Members Present:* Tim Thompson, Sherrie Williams, Julie Hammond, Jessica Bartholomew, Shaun Hill, Shawna Phillips.

*Board Members Absent:* Laura Nelson

*Staff and Visitors:* Cara Gerdiman, Jennifer Darnell, Dave Shipp, Meredith Sandidge – Counselor, Adam Slaughter, Central Bank, Potential Board Member.

*A quorum was/was not achieved:* A quorum was achieved.

**4. Mission / Education Moment:** Meredith Sandidge, counselor, provided information about the Youth with Problem Sexual Behaviors Program.

**5. Review / Approve Prior Meeting Minutes:** Motion to approve minutes as presented with no changes by Jessica Bartholomew, 2<sup>nd</sup> by Julie Hammond – all in favor, no opposed.

**6. Treasurer's Report: (see attached)** Report update provided by Cara Gerdiman. Motion to approve treasurer's report by Julia Hammond, 2<sup>nd</sup> by Shawna Phillips – all in favor, no opposed.

**7. Old Business:**

- a. Osage Beach Landscaping – The landscaping phase 1 is complete, the volunteers worked all last week and did a great job. Stage 2 and 3 are the sides of the building.
- b. Strategic Plan-Mission, Values, Vision – a doodle poll is in Slack for board members to complete – this will help schedule a time to meet to work on the Strategic Plan.
- c. Other Old Business – may go into Closed Session under RSMo. 610.021(1) – Legal actions, causes of action or litigation involving public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

- d. Board Resolution – Be it resolved that in the meeting on 6/30/2023, that the board has voted unanimously to increase the wage of the Executive Director to \$80,000 yearly. Motion to pass the resolution as presented by Julia Hammond, 2<sup>nd</sup> by Sherrie Williams – all in favor, no opposed.

**8. NEW BUSINESS:**

- a. By-Laws Update – In order to make any changes to by laws there must be 30 days notice; this was presented to the board in Slack on September 20, 2023. Board members can vote on this electronically. There is a disconnect between the financial policy and by laws that address the dollar amount a single person can sign checks. The proposed change to the bylaws was presented to the board by the internal committee and approved by the board. The board will review and make a decision electronically.
- b. Credit Card Policy – During an audit we were informed we needed a credit card policy in the Financial Policies, the information was presented in writing on the use of the credit card and who has access to it. The board will review and make a decision electronically.
- c. Affordable Housing Letter of Support – JCM Ventures LLC needs recommendation letters in order to donate 5 apartment units for affordable housing that could be utilized by Camden County Child Advocacy Center to utilize the affordable housing. Motion to provide a letter of support, as written for the proposed development project made by Julia Hammond, 2<sup>nd</sup> by Tim Thompson. All in favor – no opposed.
- d. Board President / Treasurer Nominations / Election – The executive committee nominated Tim Thompson as President, 2<sup>nd</sup> by Shaun Hill. Nomination by Jessica Bartholomew for Shawna Phillips to be Treasurer, 2<sup>nd</sup> by Sherrie Williams. Nomination made by Shaun Hill for Julia Hammond to be Vice President, 2<sup>nd</sup> by Sherrie Williams.
- e. Executive Director Report (see attached) – update provided by Cara Gerdiman.
- f. Internal / External Committees – External Committee update: The next BBQ Bash meeting in October 5<sup>th</sup> at 4:00pm at Redhead, for those interested in attending. Internal Committee: waiting on the handbook to be updated.
- g. Other New Business – may go into Closed Session under RSMo. 610.021(13) Individually identifiable personnel records, performance ratings, or records pertaining to employees.

**9. FOR YOUR CALENDARS:**

- a. Scheduling next meeting – November 15, 2023, at 5:15pm
- b. Bogeys and Beer – October 3
- g. Gala of Trees-Wobbly Boots Roadhouse-November 2023
- h. 4Fore30-Lake Valley Golf Course-December 2-??
- i. Go Blue! BBQ Bash-April 27

- 10. ADJOURNMENT:** Motion made by Sherrie Williams to adjourn, 2<sup>nd</sup> by Tim Thompson , all in favor – no opposed.