



Wednesday, January 31, 2024

5:15 pm

Kids' Harbor Classroom

Approved Board Meeting Minutes

Our mission at Kids' Harbor, Inc., is to provide coordinated response, healing, and prevention of child abuse.

1. **CALL TO ORDER:** by Julia
2. **APPROVAL OF AGENDA:** Motion to approve agenda carried by Kayla, 2nd by Jessica, all in favor, no opposed.
3. **INTRODUCTION OF GUESTS / Attendance-**
Board Members Present: Tim Thompson, Jessica Bartholomew, Julia Hammond, Adam Slaughter, Kayla Hult

Board Members Absent: Laura Nelson, Shaun Hill, Shawna Phillips, Sherrie Williams

Staff and Visitors: Cara Gerdiman, Jennifer Darnell, Dave Shipp

A quorum was/was not achieved: A quorum was achieved.
4. **VOCA Discussion – Rescheduled to March**
5. **APPROVAL OF MINUTES-**September and November Meeting Minutes, motion carried to approve meeting minutes as presented made by Adam, 2nd by Jessica, all in favor – no opposed.
6. **OLD BUSINESS:**
 - a. Board Officers-Treasurer, Secretary, Vice President – We discussed with our attorney, David Porter, to see if we could join treasurer and vice president positions. He reported there was nothing in the bylaws to prevent. We can discuss if we want to keep the positions separate or combine them. We also need to replace the treasurer as Shawna is not comfortable with that role.
Kayla nominated Adam as Treasurer, 2nd by Jessica,
Adam nominated Kayla as Secretary, 2nd by Julia,
Jessica nominated Julia as Vice President, 2nd by Adam
Vote to accept new board members as presented, all in favor – no opposed
 - b. Lab Corp Billing Update – Cara provided an update about LabCorp billing; we have been working with them to forgive some of the patient billing. We continue to receive bills in patient names that say they are going to collections. We have reached out to our attorney, David Porter, to determine a next course of action on whether we need to consider moving to a different lab company.
 - c. Other Old Business- may go into Closed Session under RSMo. 610.021 (1) – Legal

actions, causes of action or litigation involving public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. No other old business to report.

7.

NEW BUSINESS:

- a. Financial/Travel/Theft and Damaged Property Policies – Policies are in board packet to review. Jessica will review the policies and follow up with Cara for feedback and approval.
- b. Construction Management Contract – This was provided in the board documents. Update provided on overall construction project and timeframe. We are looking at 8 weeks to get all permits, bid out the job with subcontractors and begin the project.
- c. Medicaid and Insurance Billing – We have been discussing sustainability and growth within the agency. Our current VOCA contract is through September of this year. With the new contracts VOCA is anticipating a \$25 million dollar shortfall. In thinking all of this through we would like to explore the option to bill counseling services to Medicaid with board approval. Motion to approve for Cara to proceed with Medicaid and insurance billing – motion made by Adam, 2nd by Kayla all in favor – no opposed
- d. Leadership Team Credit Cards – A few years ago the board authorized a credit card for \$500 for a key staff member. There were constraints and difficulties in making this happen. We would like to propose having 3 more cards to help with purchasing when needed. These purchases will continue to need prior approval from the Executive Director as well as completing purchase orders to submit for approval. Motion to approve for Cara to proceed with getting 3 new credit cards, made by Adam, 2nd by Jessica all in favor – no opposed.
- f. Other New Business-may go into Closed Session under RSMo. 610.021(13) Individually identifiable personnel records, performance ratings, or records pertaining to employees.
- g. Executive Director Report – Cara provided an update on the treasurer’s report and the Executive Director report.

8.

FOR YOUR CALENDARS:

- a. Scheduling next meeting – making meetings monthly with an ED report every other month. Next meeting is February 28th at 5:15pm
- b. Shootout Offshore/Shootout-Dam Putt Putt Tournament-March 2
- c. April-Child Abuse Prevention Month
- d. Go Blue! BBQ Bash-April 27
- d. Host Waynesville/St Robert Chamber May 8

9.

ADJOURNMENT: Motion made by Jessica to adjourn, 2nd by Adam, all in favor – no opposed.