



Tuesday; November 28, 2023 at 5:15 pm
<https://us06web.zoom.us/my/caragerdiman>

Approved Board Meeting Minutes

Our mission at Kids' Harbor, Inc., is to provide coordinated response, healing, and prevention of child abuse.

1. **Call to order:** by President, Tim Thompson, called meeting to order.

2. **Approval of Agenda:** Motion to approve agenda carried by Sherrie 2nd by Julia – all in favor – no opposed.

3. **Introductions / Attendance:**

Board Members Present: Tim Thompson, Sherrie Williams, Jessica Bartholomew, Julia Hammond,

Board Members Absent: Laura Nelson, Shaun Hill, Shawna Phillips

Staff and Visitors: Cara Gerdiman, Jennifer Darnell

A quorum was/was not achieved: A quorum was achieved.

4. **Old Business:**

- a. By-Laws Change the current check writing policy from having two authorized signatures on any check exceeding \$1,000 to have it say there must be two authorized signatures on any check exceeding \$2500, unless prior approval is given by at least two members of the Executive Committee. This will make the policy align with the Board approved financial policies put in place two years ago. Julie made motion to accept new check writing policy changes to bylaws, Jessica 2nd the motion – all in favor – no opposed.
- b. Other Old Business – may go into Closed Session under RSMo. 610.021(1) – Legal actions, causes of action or litigation involving public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

5. **NEW BUSINESS:**

- a. New Board Member Applications – We have 2 new applicants for prospective board members; Kayla and Adam. Motion to accept both by Jessica, 2nd by Julia; all in favor – no opposed.
- b. Staff Holiday Shop – Cara has discussed with Malibu Outfitters to potentially have t-shirt orders available year-round. Staff really like having Kids' Harbor organization shirts and merchandise. Cara proposes giving staff a dollar amount to spend on merchandise at that store. Motion to approve employee shop with a cap of \$150 per person made by Julia, 2nd by Sherrie – all in favor – no opposed.
- c. Health/Dental/Vision/Teledoc Benefits Selection – Board reviewed the pricing increases for the benefit selections staff currently have. Julia Hammond, gave proxy on any policies for the board

meeting to Tim Thompson both verbally and in writing. A motion to accept the insurance increases as they are with the cavoite, to see if staff is eligible for Health Savings Accounts and to make staff aware if they are; was made by Sherrie, 2nd by Jessica; all in favor – no opposed.

- d. Other New Business - May go into Closed Session under RsMo. 610.021(13) Individually identifiable personnel records, performance ratings, or records pertaining to employees.

6. **FOR YOUR CALENDARS:**

- a. Scheduling next meeting –
- b. 4Fore30-Lake Valley Golf Course - December 2 -??
- c. LOZ Brewing Co. Christmas Trivia – December 16th
- c. Staff Holiday Party – Wobbly Boots – 2 pm on December 20th
- d. Go Blue! BBQ Bash – April 27th

- 7. **ADJOURNMENT:** Motion made by Sherrie Williams to adjourn, 2nd by Jessica, all in favor – no opposed.

APPROVED