



Wednesday, April 24, 2024
7:30 am
Kids' Harbor Classroom

Draft Board Meeting Minutes

Our mission at Kids' Harbor, Inc., is to provide coordinated response, healing, and prevention of child abuse.

1. **CALL TO ORDER:** by Tim Thompson at 7:37am.
2. **APPROVAL OF AGENDA:** Motion to approve agenda as presented carried by Jessica, 2nd by Shaun, all in favor, no opposed.
3. **INTRODUCTION OF GUESTS / ATTENDANCE-**

Board Members Present: Tim Thompson, Adam Slaughter, Jessica Bartholomew, Julia Hammond, Shaun Hill, Ria Newcomb, Rachel Taylor, Sherrie Williams

Board Members Absent: Laura Nelson, Kayla Hult

Staff and Visitors: Cara Gerdiman, Jennifer Darnell, Dave Shipp

A quorum was/was not achieved: A quorum was achieved.
4. **APPROVAL OF MINUTES –** Review of previous minutes. Motion to approve the minutes as presented was made by Julia, 2nd by Shaun; all in favor – no opposed.
5. **TREASURER'S REPORT-** Update provided by Adam Slaughter. Discussion about adding Fraud protection to the Kids' Harbor bank accounts the cost is \$30 per month. Adam recommends adding the protection provided by the bank that holds all of the Kids' Harbor accounts. It was agreed to discuss the protection plan with the bookkeeper and discuss at a later date.

Motion to approve the treasurer's report as presented, made by Jessica, 2nd by Julia all in favor – no opposed.
6. **OLD BUSINESS:**
 - a. Other Old Business- may go into Closed Session under RSMo. 610.021 (1) – Legal actions, causes of action or litigation involving public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.No old business to discuss.
7. **NEW BUSINESS:**
 - a. 990/Audit – Update provided by Cara Gerdiman. The audit paperwork was provided for board members to review. There are two items in the audit Cara will discuss with the auditors. We need approval of the 990 / audit to file the taxes. Motion to approve the audit as it's presented made by Julia, 2nd by Shaun – all in favor, no opposed.



- b. Building Expansion Update – Update provided by Tim Thompson and Cara Gerdiman. Expansion bids initially came in over one million dollars. In a discussion with the project manager, it was requested that they look at the phase 1 section of the plans, update the plans to fit the provided budget and reach out for additional bids to complete the project. The new bids were scheduled to be in by the 22nd at 2:00pm. Once we receive the information from the project manager it will be posted in Slack for board review.
- c. Designation of Bank Accounts (Debt Reserve/Replacement Extension) – Two accounts were previously designated and are currently being used for other purposes, reserve account and new for you account. One was debt reserve and the other extension replacement. Motion is to make the debt reserve account just reserve and the extension account as new for you, made by Jessica, 2nd by Sherrie, all in favor – no opposed.
- d. External Committee Update – Julia provided the update regarding the BBQ Bash event happening on Saturday, April 27th.
- e. Executive Director Report – Update provided by Cara. Board reviewed provided report. The Federal Government enacted a rule regarding minimum salaries for exempt staff, it takes effect in January 2025 and was mentioned for board awareness.
- f. Other New Business-may go into Closed Session under RSMo. 610.021(13) Individually identifiable personnel records, performance ratings, or records pertaining to employees.

Motion to enter closed session made by Jessica, 2nd by Sherrie, all in favor – no opposed.
Entered closed session at 8:17am, ended closed session at 8:51am

8. **FOR YOUR CALENDARS:**

- a. Scheduling next meeting – May 29, 2024 at 7:30am
- b. April-Child Abuse Prevention Month-Go Blue! every Friday
- c. CVRW Luncheon-Church at Osage Hills-April 24
- d. Go Blue! BBQ Bash-April 27
- e. Waynesville/St Robert Chamber Luncheon - May 8
- f. Nick's True Value Hardware Customer Appreciation - May 17, 4-6pm
- g. Kelly's Port Gala July 26

9. **ADJOURNMENT:** Motion to adjourn made by Shaun, 2nd by Sherrie, all in favor – no opposed.