



Wednesday, August 28, 2024  
7:30 am  
Kids' Harbor Classroom

## Draft Board Meeting Minutes

*Our mission at Kids' Harbor, Inc., is to provide coordinated response, healing, and prevention of child abuse.*

1. **CALL TO ORDER:** by Tim Thompson at 7:37 am.
2. **APPROVAL OF AGENDA:** Motion to approve agenda as presented carried by Jessica, 2<sup>nd</sup> by Shaun, all in favor, no opposed.
3. **INTRODUCTION OF GUESTS / ATTENDANCE-**  
*Board Members Present:* Ria Newcomb, Adam Slaughter, Julia Hammond, Jessica Bartholomew, Laura Nelson, Sherrie Williams, Tim Thompson, Shaun Hill, Kayla Hult, Katie Markway  
  
*Board Members Absent:*  
  
*Staff and Visitors:* Cara Gerdiman, Jennifer Darnell, Kylie Shinn – Forensic Interviewer  
  
*A quorum was/was not achieved:* A quorum was achieved.
4. **MISSION MOMENT** – Kylie Shinn, Forensic Interviewer - presented a mission moment.
5. **APPROVAL OF MINUTES** – Review of previous minutes. Motion to approve the previous meeting minutes as presented was made by Julia, 2<sup>nd</sup> by Sherrie; all in favor – no opposed.
6. **TREASURER'S REPORT-** Update provided by Adam. There was an error on one account that will be corrected. A motion to accept the treasurer's report was made by Shaun, 2<sup>nd</sup> by Julia, all in favor – no opposed.
7. **OLD BUSINESS:**
  - a. Building Expansion Update – An update on the St Robert expansion was provided by Cara with documentation in the board report.
  - b. Bartlett and West Invoice – There was an additional request to discuss the invoice amount sent on July 31<sup>st</sup> to reevaluate the fees and get a detailed billing statement since Bartlett and West cancelled the contract. There has been no additional response from Bartlett and West. It was decided to reach out to the Kids' Harbor attorney, David Porter, to review and make aware of the situation.
  - c. Vehicle Purchase Update / Vehicle Policies – We are waiting on a response from VOCA to approve the contract modification and purchase vehicles.
  - d. Other Old Business- may go into Closed Session under RSMo. 610.021 (1) – Legal actions, causes of action or litigation involving public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.
8. **NEW BUSINESS:**
  - a. Annual Audit – Is scheduled for September 19 & 20. This will be a dual audit of the annual financial audit and full audit of the NAP grant.



- b. External Committee Update – Julia has offered to step down as chair and allow someone younger to take over the external committee. Board members want Julia to remain as chair. Kelly's Port would like Kids' Harbor to run the silent auction for the yacht gala next year.
  - c. Executive Director Report – Update provided by Cara.
  - d. Other New Business-may go into Closed Session under RSMo. 610.021(13) Individually identifiable personnel records, performance ratings, or records pertaining to employees.
9. **FOR YOUR CALENDARS:**
- a. Scheduling next meeting – September 25, 2024, at 7:30am
10. **ADJOURNMENT:** Motion to adjourn was made by Shaun, 2<sup>nd</sup> by Shawna, all in favor – no opposed.

DRAFT